



**53RD DISTRICT DESERT EMPIRE FAIRGROUNDS AND EVENTS CENTER
AGRICULTURAL ASSOCIATION**

AGENDA

Regular Meeting of the Board of Directors

Wednesday February 15, 2017

6 p.m.

Agenda also available at www.desertempirefair.com

DESERT EMPIRE FAIR BOARD ROOM

520 South Richmond Road

Ridgecrest, CA 93555

(760) 375-8000 • Fax (760) 375-8134

Darrell Eddins, President

Howard Laire, Vice President

Jim Kight, Director

Catherine Rogers, Director

Douglas Lueck, Director

Ray Hocker, Director

Bob Beecroft, Director

Lauryn Petty, Director

Chip Holloway, Executive Director

E-Mail: chip@desertempirefair.com

Mission Statement

To serve as a well-managed, safe, multi-purpose, year-round facility which meets the diverse educational, recreational, economic, social and entertainment needs of the residents and communities of the 53rd District Agricultural Association.

Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any Desert Empire Fair Board, Committee or any Advisory meetings, or in connection with other activities of the 53rd District Agricultural Association/Desert Empire Fair, may request assistance at the Desert Empire Fair Offices, 520 South Richmond Road, or by calling 760-375-8000, during normal business hours. Requests should be made one week in advance whenever possible.

All matters noticed on this agenda, in any category, may be considered for action as listed. Any items not so noticed may not be considered. All times indicated and the order of business is approximate and subject to change at the discretion of the President.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. INTRODUCTION OF GUESTS

V. CONSENT AGENDA

A. All items on the Consent Agenda are considered to be routine and will be approved in one motion unless comment or discussion is desired. If comment or discussion is desired, that item may be removed from the Consent Agenda and be considered separately before action is taken.

1. Approval of Minutes – December 15, 2016 & January 12, 2017

2. Approval of Financial Reports – October 2016, November 2016, December 2016

3. Approval of Contracts – February & March 2017

Feb.

17019 Lady Burro's 17017 Bunny Tail Resale 17004 20 Mule Team

March

17001 High Desert Quilt Guide 17008 DI Home Show

VI. PUBLIC COMMENT

A. Speakers are limited to three (3) minutes. This time is for items not on the current agenda. No debate by the Board shall be permitted on such public comment. No action will be taken on such comment at this time as law requires formal public notice prior to any action on a docket item. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.

VII. MANAGER REPORT – (attached at end of agenda during board meeting)

VIII. CORRESPONDENCE

1. Deferred Maintenance Work Plan

IX. STANDING BOARD COMMITTEE REPORTS

A. Events Planning Promotion and Marketing (Eddins)

- Did not meet

B. Policy and Financial (Laire)

- October, November and December Financials
Grant Update
- DVFCU Sponsorship

C. Fairgrounds Planning (Kight)

- Did Not Meet

D. Executive Committee (Eddins)

- Did Not Meet

E. Volunteer Community Committee Reports

A. Livestock- Curtis Moore

B. Still Exhibits – Pamela Todd

F. Benevolent Organizations

Friends of the Fair – Larry Hauser =

Received a check for miscellaneous repairs \$2031.09 in January

G. AGENDA ACTION Items

A.) Resolution 01-17

Sponsorship Agreement with Desert Valleys Federal Credit Union

B.) Review and Approval of Executive Director Contract

Contract has been reviewed and approved by Executive Committee

XI. Old Business (Info/Action)

A.) Changing Accounting System and/or adding Book Keeper

XII. New Business (Info/Action)

A.) Contract Proposal for new Website and Online Ticketing with Safirre

B.) Possible Board Meeting Date and Time Change

XIII. Future Agenda Items – Board Information

XIV. Next Board Meeting Tentative March 16, 2017

XX. Adjournment